

CALL FOR EFPT GENERAL MANAGERS

Dear colleagues and friends,

This year **2018 - 2019** we have **5 General Manager (GM) positions** available for YOU!

Please, read the description of each position and consider which you might be most suitable for. If you have any questions, do not hesitate to ask the current General Managers about their experience. Contacts can be found here: <http://efpt.eu/current-board-members/>.

We look for team players.

These positions are open to trainees in any member country of EFPT. If you are interested in applying for any of these positions, please send a motivation letter of a maximum of one page and a short CV to secretary@efpt.eu and president@efpt.eu by **September 14**. A decision will then be made by the Board and communicated to all applicants shortly afterwards.

Available GM positions:

1. Social Media GM

The Social Media GM is responsible for operating the EFPT social media accounts and further developing the EFPT social media strategy.

2. Newsletter GM

The Newsletter GM is responsible for editing and publishing the quarterly newsletter of EFPT, including commissioning articles and chairing the editorial board.

3. Exchange GM

The Exchange GM is responsible for working with the Chair of the Exchange Working Group (if they are two different people) to ensure the effective operation of the EFPT exchange programme.

4. National Trainees Associations (NTA) GM

The NTA GM is responsible for coordinating the communication with the member NTAs of EFPT, including implementation of the Connecting European Trainees (CET) programme.

5. External Relations GM

The External Relations GM is a relatively new role that was piloted for the first time last year. After discussion between the Board and the External Relations General Manager for last year, the following specific responsibilities have been identified for this role.

The successful applicant will:

- prepare and disseminate a monthly update of opportunities for trainees and ECPs via the EFPT mailing list
- make the necessary arrangements for the EFPT presence at the EPA Congress, including drafting the barter agreement with EPA for the exhibition stand, recruiting trainee volunteers to staff the stand and designing the rota for the volunteers, ensuring that promotional materials are available and working with local trainees to develop a dinner for trainees during EPA congress
- establish a log of all European and worldwide organisations that currently collaborate with EFPT
- work with the President to maintain regular contact with these organisations, contribute to relevant partner organisations' newsletters and help to establish links with new organisations
- oversee Test Your Own Training (TYOT), promoting it to NTAs and via other means and also analyzing and presenting the resultant data

We look forward to receiving your applications,

The EFPT Board of Directors

Pavel Trancick - President

Howard Ryland - Past President

George Stercu - President Elect

Chantelle Wiseman - Secretary

Anne Nobels - Treasurer

Asilay Seker - CAP Representative

Charles SO - IT Secretary